



New Jersey Department of Military and Veterans Affairs

VACANCY ANNOUNCEMENT

Posting # 53-22 (Repost)

Posting Period: 5/26/22 To 6/2/2022

If you have previously applied to this posting, you do not need to reapply

Title: Storekeeper 1

Salary: (A12) \$38,232.24 - \$53,435.58

Number of Vacancies: 1

Workweek: 40 hours

Work Location: 200 Sanatorium Rd.
Glen Gardner, NJ, 08826

Program: Veteran Haven North

Scope of Eligibility: Application will be accepted from all New Jersey Department of Military and Veterans Affairs employees and outside Applicants who meet the requirements listed below. Selection will be made from among the best qualified.

Appointment to this may be made provisionally, pending the outcome of an open competitive examination (PAOC). If selected for the position and appointed PAOC, you will be required to apply for the open-competitive examination, when issued by the Civil Service Commission for this title, pass, and be reachable on the resulting eligible list to become permanent in the position. Appointees who fail to be reachable on the resulting eligible list are subject to removal.

Job Description: Under the close supervision of a supervisory official in a state department, institution, or agency or a local jurisdiction, assists higher level Storekeepers in receiving, storing, keeping inventory, and issuing supplies, parts, materials, and equipment; performs other tasks related to organizing the storeroom; does other related work as required.

Per Executive Order 253, all State employees were required to be vaccinated by October 18, 2021 or undergo frequent testing. Please do not submit your vaccine card at this time.

Civil Service Commission Requirements

Experience: One (1) year of experience in work involving receiving, storing, safeguarding, and recording parts, materials, equipment, and supplies of varied types in an organized storeroom.

License: Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

Residency: Pursuant to the "New Jersey First Act" N.J.S.A. 52:14-7 (L. 2011, Chapter 70), newly hired public employees are required to reside in the State of New Jersey, unless exempted under the law. If you do not reside in New Jersey, you have one (1) year after you begin employment to relocate your residence to New Jersey.

HOW TO APPLY:

SUBMIT APPLICATION FOR EMPLOYMENT, COVER LETTER, RESUME, AND E-MAIL ADDRESS BY 4:00PM ON THE CLOSING DATE TO:

Mail: ATTN: HRD-PMRS, PO Box 340, Trenton, NJ 08625-0340

E-Mail: CareersCentral@dmava.nj.gov

Fax Number: (609)530-7192

Forms may be obtained from our web site at: <https://www.nj.gov/military/personnel/forms/employment-application.pdf>, the Human Resources Division, or call (609) 530-7038.

New Jersey Department of Military and Veterans Affairs is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.